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**Date:** *8 March 2012*

### **NOTIFICATION OF PORTFOLIO HOLDER DECISIONS**

On 7 March 2012, Cllr Mrs J L Cleary, the Housing and Communities Portfolio Holder, made the following decisions. Any member of the Council, who is not a Portfolio Holder, who considers that any decision should be reviewed should give notice to the Monitoring Officer (Grainne O'Rourke) (in writing or by e-mail) to be received **ON OR BY 5.15 P.M. ON THURSDAY, 15 MARCH 2012.**

Details of the documents the Portfolio Holder considered are attached.

**DECISION 1:** To arrange programmes of planned and cyclical Housing maintenance and improvements works

**REASONS:** See report

**ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:** See report

**CONFLICTS OF INTEREST DECLARED:** None

**For Further Information Please Contact:**

Dave Brown  
Head of Housing  
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**DECISION 2:** To approve levels of non-statutory Housing fees and charges for 2012/13

**REASONS:** See report

**ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:** See report

**CONFLICTS OF INTEREST DECLARED:** None

**For Further Information Please Contact:**

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**PORTFOLIO HOLDER DECISION**  
**Portfolio: Housing & Communities**

**FEES & CHARGES**

**1. INTRODUCTION**

- # 1.1 As part of the Annual Review of Budgets, decisions are required to agree any non-statutory fees and charges for the forthcoming year as indicated in Appendix 1.

**2. POLICY FRAMEWORK**

- 2.1 The decision over fees and charges have to be made within the constraints of the overall financial framework and the medium term financial plan. At the same time, decision-making regarding these need to reflect a “commercial” environment where there is a need to react swiftly and proactively to changing conditions. As a result, power to agree fees and charges or to make formal arrangements for the setting of fees and charges within a Portfolio is delegated to the Portfolio Holder.

**3. CONSULTATION UNDERTAKEN**

- 3.1 The Head of Service has implemented consultation procedures as appropriate for the various fees and charges applicable and the Portfolio Holder has been involved in the process or been notified of the outcome. The Portfolio Holder, in making the final decision will have due regard to any issues which have emerged from consultation.

**4. FINANCIAL IMPLICATIONS**

- 4.1 Any Financial Implications will have been or will be reported as part of the ongoing Portfolio Plan and budget setting process.

**5. ENVIRONMENTAL, CRIME & DISORDER AND EQUALITY & DIVERSITY IMPLICATIONS**

- 5.1 There are no implications arising directly as a result of this decision. Any impacts as a result of altered service delivery outcomes would have been reflected as part of the Portfolio Plan and budget setting process.

**6. TENANTS' COMMENTS**

- 6.1 Tenants have been consulted on this report and agreed and support the recommendations.

**7. RECOMMENDATION**

- # 7.1 That the proposed fees and charges in Appendix 1 be approved.

I agree the recommendation CLLR J. CLEARY  
~~Councillor Jill Cleary~~  
Housing and Communities Portfolio Holder

Date: 7/3/2012

Date Notice of Decision Given: 8 March 2012

Last Date for Call-in: 15 March 2012

**For further information contact:**

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## HOUSING PORTFOLIO

## PROPOSED SCALE OF FEES AND CHARGES FROM 2012/13

	Charges 2011/12	Proposed Charges 2012/13	Increase	Review Indicator
	£	£	%	
Lifeline Charge – Hire per week	3.5	3.65	4.28	M/L
Lifeline Charge – Link to Alarm Monitoring Centre For private units per year	85.95	89.63	4.28	M/L
Sheltered Housing – Guest Room Charge per Night	15.00	15.50	3.33	M/L
Property Inspection	93.50	98.00	4.81	M/L

Charges are inclusive of VAT at the applicable rate.

Review Indicator Key
M = Market Comparisons Undertaken
L = Local Authority Comparisons Undertaken
S = Statutory Charge Level